



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

January 4, 2022
3:30 p.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Telephonically Present:

Absent:

Carolyn Sullivan
Hon. Anna Young
Hon. Peter B. Swan
April Escobedo
Michael Matich

Michael Parrish
Patricia Seguin

OTHER ATTENDEES:

AOC Staff:

Aaron Nash
Michelle Martinez
Hal White
Wil Castro
Kristina Tuba
Ashleigh Hansen
Suzanne Porter
Thomas Kolodziejczyk
Arnita Oliver

Guests:

Seth Hargraves

CALL TO ORDER

Called to Order By: Carolyn Sullivan, Chair

Time: 3:37 p.m.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: *Review, discussion and possible action regarding the regular session minutes of the meeting held on October 7, 2021.*

Individual Addressing the Board: Carolyn Sullivan

Discussion: None

Motion: Consideration of and motion to accept the regular session minutes of the meeting held on October 7, 2021.

Motion Proposals: First Michael Matich
Second April Escobedo

Motion Results: Pass

2) INITIAL CERTIFICATION AND ELIGIBILITY:

2-A: *Review, discussion and possible action regarding the following application for initial individual certification for the following applicants:*

- 1. Cheryl Rooney***
- 2. Emily Detloff***

Individual Addressing the Board: Wil Castro

1. Cheryl Rooney

Discussion: It is recommended initial standard certified reporter certification be granted to Cheryl Rooney.

Motion: Consideration and motion to accept staff's recommendation.

Motion Proposals: First Carolyn Sullivan

Motion Results: Second Hon. Anna Young
Pass

2. Emily Detloff

Discussion: Defer until the next meeting.

3) LICENSURE AND ELIGIBILITY

3-A: *Review, discussion, and possible action regarding request for reactivation received from Tamlyn Crosse.*

Individual Addressing the Board: Hal White

Discussion: It is recommended that the Board accept the request and place Tamlyn Crosse, certification number 50633, on active status.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Hon. Anna Young
Second April Escobedo

Motion Results: Pass

4) ADMINISTRATIVE ISSUES:

4-A: *Review, discussion, and possible action regarding the establishment of the 2022 Board meeting schedule.*

Individual Addressing the Board: Michelle R. Martinez

Discussion: Therefore, it is recommended the 2022 meeting calendar be set as follows:

February 3, 2022
April 7, 2022
June 2, 2022
August 4, 2022
October 6, 2022
December 1, 2022

All meetings to begin at 10:00 a.m.

Motion: Consideration of and motion to accept the 2022 meeting calender

Motion Proposals: First Carolyn Sullivan
Second Hon. Anna Young

Motion Results: Pass

4-B: *Review, discussion, and possible action regarding the certification renewal application deadline pursuant to Arizona Code of Judicial Administration§ 7-201 (G)(2).*

Individual Addressing the Board: Michelle Martinez

Discussion: **Division recommends the Board establish the 2022-2023 renewal application deadline as February 28, 2022.**

The Division recommends that the Board establish the renewal application period starting January 5, 2022 through February 28, 2022. Division staff further recommends that applications submitted on or after February 7, 2022 be assessed an additional \$50.00. In the event that a certificate holder has filed a timely and complete application for renewal, the existing certification does not expire until the Board has acted on the application for renewal of certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Hon. Anna Young
Second April Escobedo

Motion Results: Pass

4-C: *Review, discussion and possible action regarding random audits of continuing education compliance for renewal pursuant to Arizona Code of Judicial Administration § 7-206(L)(9)(d).*

Individual Addressing the Board: Michelle Martinez

Discussion: **Division recommends the Board allow Division to randomly select 10% of renewing certified reporters to demonstrate continuing education compliance through submissions of proof of continuing education participation for the 2020-2022 certification period.**

The Division recommends that the Board establish the renewal application random sample be generated within the first week after

the closing deadline on February 28, 2022. Division staff will review continuing education documentation submitted from those certificate holders identified through the sample with their online renewal applications.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Carolyn Sullivan
Second Michael Matich

Motion Results: Pass

CALL TO THE PUBLIC

Individuals Addressing the Board: None

ADJOURNMENT

Motion: Move to adjourn.

Motion Proposals: First Hon. Anna Young
Second April Escobedo

Motion Results: Pass

Time: 3:53 p.m.

Initials: AO